



भारत सरकार

वित्त मंत्रालय

राजस्व विभाग

सामाजिक और आर्थिक कल्याण की

अभिवृद्धि के लिये राष्ट्रीय समिति

Government of India

Ministry of Finance

Department of Revenue

National Committee for Promotion  
of Social and Economic Welfare

F.No. V.27011/14/2012-SO (NAT.COM)  
New Delhi, dated the 29 February, 2012

To

Jeevan,  
Bastacolla, Goushala More,  
P.O. Dhansar-828106  
Dhanbad Jharkhand.

Received Date. 22/03/2012  
No. 51

Subject: Application for approval of project u/s 35 AC of Income Tax Act, 1961  
- regarding.

Sir,

Please refer to your application dated 27.12.2011 on the subject mentioned above. You are requested to provide the following information/documents on the letter head pad of the trust and duly certified by its trustees:-

1. Copy of Resolution passed by the Executive Body of Trustees/Company to undertake the work u/s 35AC of the Income Tax Act 1961;
2. Complete addresses of the applicant organization and its trustees/promoters along with e-mail addresses and telephone numbers, wherever possible.
3. Brief note on past activities & Credentials of Trustees/Promoters, with details of experience in activities similar to the object of the proposed project;
4. Project Report, in a focused manner, in brief, highlighting activities proposed to be undertaken;
5. Location of project (State district and Taluka) date of commencement and completion;
6. Geographical coverage of the project and Area to be covered by Medical camps, other camps etc., if any, and Population coverage;
7. Whether Rural/Urban/Semi urban.
8. Estimated cost of the Project (with break up)
9. Detailed break-up of recurring and non-recurring expenditure on the project (with break up).
10. Blue prints along-with professional cost estimates in support of construction activities if any;
11. What percentage of the total cost is attributable towards infrastructure or asset building?
12. Expenditure incurred as on date on the proposed project;
13. Funding pattern of the proposed project and extent of Government grants/ foreign aids likely to be available for the proposed project in next 3 years.
14. Information regarding availability of land/necessary infrastructure to execute the project/land, documents to be enclosed
15. Clear identification and description of target group proposed to be benefited from the project with details in appropriately measurable terms.
16. Social and economic profile of target population
17. Quantification of per capita or per unit cost of the activity/event keeping the target group into account.
18. Income criteria for selection of beneficiaries/service to beneficiaries belonging to poor/weaker section of the Society.
19. Normal and subsidized fees pattern adopted by the Institute/ Society.
20. Concession in fees etc. for training of poor/weaker section and assistance/equipments provided to the beneficiaries for income generation activity;
21. Cost benefit analysis
22. With regard to freeship/reservation available to beneficiaries belonging to economically weaker sections of the society the following resolution may be furnished if your institution/trust is agreeable to this condition "The Board of trustees unanimously resolved to provide 100% freeship/reservation to those beneficiaries of the project who belonged to the weaker sections of